



BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 16, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:12 AM on January 16, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Solicitor, Elizabeth Dupuis; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Emma Gosalvez, Sarah Rafacz, Jackie Padilla, and Gary Sinderson.

Visitors present included Vincent Corso, Steve Zarit, Jared DeLouf, and Hobson McKown.

County personnel present included Bryan Sampsel, Lee Sheaffer, Chris Schell, Wilmer Andrews, and Jeff Wharran.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to approve the minutes from the Tuesday, January 9, 2018 Board of Commissioners' meeting with one change.

V. DISCUSSION ITEMS

The Board discussed proposed Ordinance 1 of 2018. Commissioner Pipe announced that there would not be any action taken during the meeting and the draft ordinance is available on the County's website for public review. Comments and suggestions are being received through Facebook, email, and written correspondence.

Commissioner Higgins recommended three changes to the ordinance. The first was to the definition section for demonstrations/events to include labor disputes or collective bargaining. Betsy Dupuis stated that would be executing a person's first amendment rights. The second recommendation was to broaden the definition under security committee to include someone with legal or civil liberty expertise. His third change was to the form, to change demonstration to event and to edit the hold

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, JANUARY 16, 2018

PAGE 2

harmless statement. Betsy suggested looking at creating a different form based on a demonstration or an event. Commissioner Dershem would like to see more conversation about the ordinance; it is not only a security issue but also an event issue. He noted even County business, the Sandusky trial brought many lessons to be learned.

Hobson Lyle McKown of Pierson Drive, Ferguson Township, Centre County addressed the Board in opposition of the proposed ordinance and concerns with a violation of civil rights.

VI. REQUEST FOR PROPOSALS

- A. Janitorial Services for Centre County Government Buildings – Lee Sheaffer presented the proposed contract with All Done Cleaning Services, LLC to provide cleaning services for the Centre County Courthouse, Courthouse Annex/Temple Court, and the Sheriff's Office. The contract total is \$9,700 per month for the period of February 1, 2018 through January 31, 2019. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract – Dept. 161.
- B. Centre County Correctional Facility Security Camera System Bid Award – Warden Chris Schell recommended to the Board that the bid be awarded to PSX. The review committee presented the same recommendation to the Prison Board of Inspectors. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to enter into contract negotiations with PSX – Dept. 333.

VII. ACTION ITEM(S)

- A. ABC Appointments/Reappointments/Term Expirations

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
MH/ID & EI Advisory Board	Louise Mason	Term Expiration	1/2018
SEDA COG Board of Directors	Mark Higgins	Re-Appointment	1/1/2018 – 12/31/2018
SEDA COG Board of Directors	Mark Stevenson	Re-Appointment	1/1/2018 - 12/31/2018
General Authority	Jeff Fortin	Re-Appointment	2/1/2018 – 1/31/2023
Industrial Development Authority	Jeff Fortin	Re-Appointment	2/1/2018 – 1/31/2023

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the ABC appointments/re-appointments/term expirations.

- B. Commissioner Higgins announced the check of the week was to Maxwell Truck and Equipment in the amount of \$1,623.96. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board approved the check run in the amount of \$568,731.17 dated January 12, 2018.
- C. Adult Services – Natalie Corman presented the following items for the Board to consider:
 - i. Contract renewal with Centre Helps to provide information and referral services with the Community Help Line, 24 hours/day and 7 days/week to all Centre County residents. The contract total is \$35,000 for the period of January 1, 2018 through June 30, 2018 – Dept. 501.
 - ii. The semi-annual PHFA report for the awarded PHARE/RTT grant fund which has provided eligible individuals with homemaker and case management services to improve quality of life and ensure housing security. The grant total is \$26,000 for the period of July 1, 2017 through June 30, 2018. As of November 30, 2017 the County has expended \$9,137.56.

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Centre Helps and the semi-annual PHFA report to next week's Consent Agenda.

- D. Central Booking – Wilmer Andrews presented a contract renewal with the Pennsylvania Chief of Police Association for the maintenance of the CPIN and LiveScan booking system. The contract total is \$6,800 for the period of January 1, 2018 through December 31, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract to next week's Consent Agenda. – Dept. 334.
- E. MH/ID & EI – Natalie Corman reviewed Addendum No. 1 with the Youth Service Bureau to add gambling prevention services in the amount of \$54,860. This increases the contract maximum for drug and alcohol services from \$75,430 to \$130,290 for the period of July 1, 2017 through June 30, 2018. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract addendum to next week's Consent Agenda – Dept. 562.
- F. Aging– Natalie Corman presented a grant application to the Corporation for National and Community Services. The grant will highlight two RSVP programs, VITA and State College Meals on Wheels and will provide funding for personnel and outreach activities. The grant total is \$128,782, which is funded as follows: Federal \$55,561 and County \$73,221 for the period of April 1, 2018 through March 31, 2019. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the application to next week's Consent Agenda – Dept. 521.

- H. Risk Management– Krista Davis requested that the Board approve submission of a renewal application to the County Commissioners Association of Pennsylvania (CCAP) Pa Counties Risk Pool (PCoRP) to establish rates for 2018-2019 property casualty insurance. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the submission of the renewal application – Dept. 224.

VIII. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved Consent Agenda items A-E.

- A. Resolution 1 of 2018 – A resolution in support of a citizen's commission for legislative and congressional redistricting.
- B. Aging – Application to the Bellefonte Historical and Architectural Review Board for the installation of signage at 110/114 North Spring Street for the Bellefonte Senior Resource Center and Youth Service Bureau. The proposed signage will include a bracketed sign, wall mounted sign, and vinyl clings on the main entry doors to both service agencies. The total cost is \$1,712 which will be funded by the Bellefonte Senior Centre Fire Fund – Dept. 521.
- C. Court Administration
- i. Contracts with seven attorneys to provide court appointed counsel: Ronald McGlaughlin, Steven Trialonas, Karen Muir, Justin Miller, Charles Kroboth, Stephanie VanHorn, and Julian Allatt. Each individual contract is for a one-year period for up to 25 cases in the amount of \$18,750, which is to be divided into equal monthly payments. The contract total for all seven attorneys is \$131,250 for the period of January 1, 2018 through December 31, 2018 and \$750 per appointment beyond the first 25 cases – Dept. 271.
 - ii. Contract renewal with Matthew Tomrell to provide cleaning services in the MDJ State College/Pugh Street Office. The contract total is \$55.00 per week, a total of \$2,860 for the period of January 1, 2018 through December 31, 2018 – Dept. 257.
 - iii. Contract renewal with Matthew Tomrell to provide cleaning services in the MDJ State College/Fraser Street Office. The contract total is \$55.00 per week, a total of \$2,860 for the period of January 1, 2018 through December 31, 2018 – Dept. 257.
- D. Facilities Management – Contract renewal with Dude Solutions, Inc. for the work order database used at the Centre County Correctional Facility. The contract total is \$1,964.66 for the period of January 1, 2018 through December 31, 2018 – Dept. 333.
- E. Prison
- i. Contract renewal with Penn State Psychological Clinic for consultation services with Michael Wolff, Ph. D. and staff to provide psychological services to staff and those incarcerated at the correctional facility. Services

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, JANUARY 16, 2018

PAGE 5

will be provided three hours per week for 45 weeks. The contract total is \$14,850 which will be funded with in-kind funds for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

- ii. Contract renewal with DSI-ITI Inc. to provide annual maintenance, updates, and support for the Offender Management System, Imaging System, and Offender Call System. The contract total is \$5,220 for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

IX. C-NET REQUESTS

X. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,976 registered voters in Centre County. The precinct of the week was Potter South #71 with 1,458 registered voters. In the November election, they had 481 ballots cast with a 32.99% voter turnout.

B. Announcements

- i. Commissioner Pipe announced that Commissioner Dershem completed CIT training last week. He is the first Commissioner in Pennsylvania to participate in the training.

XI. EXECUTIVE SESSION REPORT

XII. PUBLIC MEETING SCHEDULE

Tuesday, January 16, 2018

BOC Meeting – 10:00 AM - Room 146WB

Tax Assessment – 11:00 AM – Room 146WB

Thursday, January 18, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, January 20, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, January 25, 2018

Finance Committee - Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Tuesday, January 30, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, February 1, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, JANUARY 16, 2018

PAGE 6

XIV. ELECTION ANNOUNCEMENTS

Tuesday, February 13, 2018

First day to circulate and file nomination petitions.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions.

XV. QUESTIONS FROM THE PRESS

- XVI. On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to move in to executive session at 10:43 AM. The meeting was adjourned at 11:47 AM.

ATTEST:

Margaret N. Gray

Administrator